

CHIEF SIGNAL OFFICER WESTERN COMMAND
CHANDIMANDIR - 134107

EMPLOYMENT NOTICE

1. Applications are invited for recruitment from citizens of India, who are willing to serve anywhere in India and fulfilling the requisite qualification/ specifications mentioned on prescribed format for 01 x Post of Civilian Switch Board Operator Grade-II (CSBO Gde-II) of ESM (Ex-Serviceman) category. Applications completed in all respect alongwith all the requisite documents, duly attested by Gazetted Officer be forwarded to CO, Western Command Signal Regiment, Chandimandir, Panchkula, Haryana, Pin -134107.

2. **Post & Payband.** CSBO Grade-II Group 'C' (ESM Category), Rs 21,700/- (Level-3/Cell-1) + allowances as per 7th CPC.

3. **Details of Vacancies.** 01 (One) ESM Category (Number of post is likely to change). Appointing authority reserve all the rights for change in number of vacancy.

4. **Qualification**

(c) **Essential**

(ii) Matriculation or its equivalent from recognized Board/ University.

(d) **Desirable**

(iii) Proficiency in handling Private Board Exchange (PBX) Board.

(iv) Fluency in spoken English/ Hindi.

5. **Age Limit.** ESM - 18 - 25 Years for UR (ESM). 05 Years age relaxation for SC/ ST (ESM) in upper age limit and 03 Years age relaxation for OBC (ESM) category.

***Note.**

(a) Qualifying age of ESM is calculated as **Age minus (Armed Force Service + 03 Years).**

(b) The age relaxation will be applied in case of candidates who produce valid certificate of caste/ category.

6. **Photographs.** One recent passport size photograph (not more than three months old) is to be pasted on the space earmarked in the application format. Two additional photographs duly attested (on front side) are to be attached separately with the application.

7. **Closing date for receipt of Application.** 30 Days from the date of Publication of advertisement.

8. **Scheme of Examination**

(a) The selection process will be made strictly on merit which will be decided on the basis of marks obtained in the written test comprising of 100 Marks.

(b) **Written Test.** The questions will be asked in English as well as Hindi.

(c) No extra weightage will be given for additional extra/ higher qualification for recruitment.

(d) **Practical Test.** Practical test will be conducted to check candidate's proficiency in handling of Telephone Exchange. This will be conducted for qualifying purpose only.

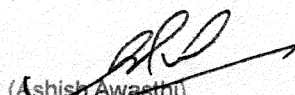
(e) Merely fulfilling the basic selection criteria does not automatically entitle a person to be called for written and practical test.

Contd..2/-

(g) If the number of applications received in response to the advertisement are large and it is not convenient or possible to arrange the examination for all the candidates, the Chief Signal Officer, Headquarters Western Command reserves the right to restrict the number of candidates to a reasonable limit on the basis of marks obtained in the prescribed minimum essential qualification.

9. **Important Instructions for applicants**

- (a) Dates of examination will be intimated to the eligible candidates after acceptance of their applications.
- (b) Persons working in Central/ State Govt/ PSU must apply through proper channel alongwith certificate from the establishment that no disciplinary action is contemplated/ pending against them and that they have no objection in releasing them in case of selection.
- (c) New entrants to Government Service entering on or after 01 Jan 2004 will be governed by **New Pension Scheme**.
- (d) The Chief Signal Officer, Headquarter Western Command will not be responsible for any postal delay or failure.
- (e) The candidates must clearly superscribe "**APPLICATION FOR THE POST OF CSBO GDE-II**" on top of the envelope in capital letters.
- (f) Candidates applying for the post must enclose copies of certificates attested by **Gazetted Officer** in support of Educational/ Technical qualification, Experience certificate, Caste Certificate and discharge book. **Two self addressed envelopes** with requisite postage stamps to be enclosed along with the application.
- (g) Incomplete, unsigned application, without left/ right thumb impression on application and application received after last day of closing receipt of application will be summarily rejected and no correspondence to this regard will be entertained.
- (h) The application can be filled by the candidate either in English or Hindi.


 (Ashish Awasthi)
 Commanding Officer
 Western Command Signal regiment
 CO/कमान अधिकारी
 Western Command Sig Regt
 पश्चिमी कमान सिगनल रेजीमेंट

PERFORMA FOR APPLICATION
Application for the Post of : CSBO Gde-II

To

The

CO, Western Command Signal Regiment

Note : All the fields to be filled in Block Letters only

Please affix a recent passport size photo here

1. Full name (In Block letters) : _____
(As written in Matric/ SSC Certificate)
2. Father's Name : _____
3. Mother's Name : _____
4. Date of Birth : _____
(As per matric certificate)
5. Age as on closing date of receipt of application : ____ Years ____ Months ____ Days
6. Category :ESM (UR/SC/ST/OBC) : _____
7. Nationality : _____
8. Religion : _____
9. Address for Communication (In Block letters)
House No : _____ Vill : _____ Post : _____
Teh : _____ Distt : _____ State : _____
Pin : _____
10. Mobile/ Landline No with STD : _____
Code
11. Experience/ Cert, if any : _____
12. Whether Govt servant, if yes, : _____
give details of post last held.
(Pay scale and date of entry in
govt service)
13. Details of Academic/ Technical & Professional qualification :-

Name of Exam Passed	Year of Passing	Name of Recognized university/ Board of Examination	% of Marks obtained	Division	Remarks

(Attested copy of certificate in support of above to be enclosed)

DECLARATION

I hereby declare that all the statement made in the application are true, complete and correct to the best of knowledge and belief. In the event of any information being found false/ incorrect or in eligibility being detected before or after the written/ skill test my candidature will stand automatically cancelled.

Signature of Candidate

- Encls: Two self attested photographs.
Two self address Registered envelope.
Attested copies of certificates () sheets.
Attested copy of Discharge book.

Left thumb impression of male candidate
Right thumb impression of female candidate