



DISTRICT HEALTH SOCIETY, DEOGARH
NATIONAL HEALTH MISSION, DEOGARH



Letter No 292 /DPMUDGH

DATE: 17/01/2023

Contractual Appointment

Application are invited for filling up of the following category of posts as per the below mentioned schedule which is purely on contractual basis under NHM for a period of 11months or completion of the project whichever is earlier in Deogarh District. Candidates selected shall be paid monthly remuneration & such other allowances/incentives as admissible under the norms of the society.

Sl. No.	Name of The Post	No of Vacancies	Consolidated Remuneration	Last Date of receiving application on or before 5 pm.
1	Block Data Manager/Office Assistant	2	15622	30.01.2023
2	MO Ayush (Homeopathy), Male	ST-1 (Total-1)	24655	
3	MO Ayush (Ayurvedic), Male	ST-1 (Total-1)	24655	

Interested candidates fulfilling the eligibility criteria for the posts are required to send the **application form as per prescribed format along with one set of self-attested photocopies of the certificates in support of their educational qualification, age, experience, photograph, self-photo ID proof (AADHAR/ PAN/Voter card etc....)** through registered/ speed post only. The application should reach to the O/O the CDM & PHO, Deogarh on or before the last date and time mentioned against the post. The authority shall not be held responsible for any postal delay. The candidate disengaged from the society on administrative ground such as disobedience, misbehavior, poor performance, criminal activity prior to applying for the post are not eligible to apply. **The application form and the selection criteria/eligibility are available at District website www.deogarh.nic.in.** The vacancies shown in the advt. is provisional & subject to change as per requirement. The panel of above advertised positions can be utilized for other positions of the society having same educational qualification, selection criteria and remuneration. Any revised guideline received from State NHM office regarding the selection of the said post/s during the recruitment process and then the selection will be done as per the revised guideline. The undersigned reserves the right to cancel any or all the process without assigning any reason thereof.

Sd/- CDM& PHO-cum- DMD, Deogarh

[Handwritten signature]
17/01/23


Other Terms & Conditions:

- Interested candidates having the requisite qualification and experience may apply for mentioned against each post. No application will be received after scheduled Date & time.
- Details of vacancy, eligibility, ToR, age, application form etc. can be downloaded from the district website
- Incomplete application in any form will be rejected.
- Selection will be done as per the guideline stipulated by Mission Directorate, NHM, Odisha.
- In case the marks obtained are in the form of CGPA/ OGPA/ DGPA/ GPA / CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form if it is not mentioned in the mark sheet itself, otherwise the same will be rejected.
- The above positions are purely temporary (i.e. contractual in nature for a period of 11 months, which can be extended depending upon requirement and suitability) and Co-terminus with scheme. Canvassing in any form will render the candidate disqualified for the position.
- Candidates, who are already working in Health Department either on regular or on contractual basis, have to submit No Objection Certificate from concerned employer at the time of Interview.
- Candidates, who are already working in Health Department the age relaxation to the employees for the post applied shall be allowed @ 1(one) per year for each contractual term of service up to maximum age limit prescribed in the Advertisement of the said post, subject to an age ceiling of 55 years.
- Employee who have cleared all the steps in the recruitment process up to the final level of selection shall be eligible for award of grace marks to the extent of 1 percentage mark for each completed term of services up to a maximum of 10 percentage marks of the total marks which will be added to the total score secured by the said employee.
- The benefit of age relaxation and weightage will be available to the employees concerned, if he/she has completed at least three terms of contractual services (11months each) under the OSH&FW Society and the remark recorded in PAR of the employee concerned must be 'Outstanding' or 'Very Good' for the preceding three (3) terms of contractual service.
- The provision of relaxation of age & grace marks as provided above shall also be applicable in case of any one family member of the deceased employee of the OSH & FW Society as would have been applicable to the concerned deceased employee, when serving in the Society if such family member applied for any position as per the advertisement published by the Society, subject to the stipulations indicated above.
- If any candidate is found to have suppressed any material information or furnished false information / documents his/ her service shall be terminated from the society forthwith. Candidates who have been disengaged earlier from the OSH&FW society on

Devi

administrative ground such as disobedience / poor performances / misbehavior / criminal activity etc. are not eligible to apply.

- The panel for above positions shall also remain valid for one year after finalization and for similar post / in other programmes under NHM with same educational qualification and same remuneration, as will be decided by the society.
- Number of vacancies / remuneration as mentioned under this advertisement may vary at the time of actual engagement.
- Merit list of the above positions will be prepared on the basis of adding of marks secured in carrier assessment, preferential qualification, experience & personal interview by the eligible candidates as and where required.
- Positioning of selected candidates against respective vacancies at District level will be made on merit cum option basis where ever required so.
- The result of walk in interview and such other information will be published time to time in district website www.deogarh.nic.in only.
- The undersigned reserves the right to cancel any or all applications/ positions at any stage of recruitment process without assigning any reason thereof.
- No personal correspondence / queries will be entertained. All communication will be made through e-mail/ official website/ notice board.
- Reservation of posts / positions at the rate of 16.25% for scheduled caste (SC), 22.50% for scheduled Tribe (ST) and 11.25% for Socially and Educationally Backward classes (SEBC) along with extent of reservation for women, PWD, Ex-Serviceman & sports person as per Govt. norms shall be made applicable in the contractual recruitment of all the positions under the society having equivalent carders / posts under Govt.
- In case of non-availability of candidates in any reserved category (s) the same shall be referred to Mission Director for appropriate decision.


21/11/25
CDM&PHO-cum-DMD, Deogarh

Eligibility criteria for appointment of contractual staffs under NHM, Deogarh

Sl. No.	Name of The Post	Eligibility (Qualification)	Age as on 01.01.2023
1	Block Data Manager/Office Assistant	Candidate should be a Graduate with minimum 55% marks in aggregate and have passed PGDCA/DCA/Odisha State Certificate in information Technology (OS-CIT) course of Odisha knowledge corporation limited (minimum 1 year course duration) or any equivalent course from a recognized institute. The candidate must have 1 year of post qualification experience in Health/ Social sector.	21 to 40 years
2	MO Ayush (Homeopathy/ Ayurvedic)	The Candidate must have passed Bachelor Degree in Ayurvedic Medicine & Surgery (B.A.M.S) / Bachelor in Homeopathic Medicine and Surgery (B.H.M.S) as the case may be, from a recognized University.S/he must have completed the internship Training. S/he must have valid registration from the Odisha state Council/Board of Ayurvedic /Homeopathic Medicine.No provisional registration certificate is acceptable.	21 to 38 years

[Handwritten signature]
12/11/23

CDM&PHO-cum-DMD, Deogarh

Sl. No	Name of post	Selection procedure	Member of Selection Committee										
1.	BLOCK MANAGER/OFFICE ASSISTANT	<ul style="list-style-type: none"> • Mark assessment (On the basis of marks secured in Graduation)-40 marks. • Computer test-40 marks • Viva-voce-20 marks <p>A list of eligible candidates shall be prepared on the basis of marks secured in Graduation. From amongst the said list, 10 times of number of vacancies from the top of the said list shall be called for Computer Test & Viva-voce Test. However, the final merit list of the candidates shall be prepared by adding the marks secured in mark assessment, computer Test & Viva-voce Test. The candidates securing 50% and more marks in final panel merit list shall be kept in the panel with the validity of 01 year from the date of it's approval.</p>	CDM&PHO Representative of Collector & DM DPHO ADPHO (FW) Commercial Tax Officer DIO-NIC DPM-NHM, Member										
2.	MO (Homeopathy/Ayurvedic)	<table border="1"> <thead> <tr> <th>Course</th> <th>Weightage in marks</th> </tr> </thead> <tbody> <tr> <td>PG in Ayurveda / Homeopathy</td> <td>Full 10 Marks</td> </tr> <tr> <td>BHMS / BAMS</td> <td>50</td> </tr> <tr> <td>+2</td> <td>20</td> </tr> <tr> <td>Matriculation</td> <td>20</td> </tr> </tbody> </table> <p>The final merit list shall be prepared as per the marks secured in Career Assessment. The candidates securing 50% and more marks in final merit list shall be kept in the Panel with the validity of 01 year from the date of it's approval.</p>	Course	Weightage in marks	PG in Ayurveda / Homeopathy	Full 10 Marks	BHMS / BAMS	50	+2	20	Matriculation	20	CDM&PHO Representative of Collector & DM District Welfare Officer, ADMO (FW) or ADMO (Med) or ADMO (PH), Concern Inspector of Homeopathy/Ayurvedic, DPM-NHM, Member
Course	Weightage in marks												
PG in Ayurveda / Homeopathy	Full 10 Marks												
BHMS / BAMS	50												
+2	20												
Matriculation	20												

CDM&PHO-cum-DMD, Deogarh

[Handwritten Signature]
17/11/23

N.B.

Besides the above, the following provisions also shall be applicable in respect of all the above posts as eligibility criteria.

1. **Age Relaxation and Additional Weightage of Marks for the applicants who are employees of the OSH&FW Society: -**
 - a. To avail the benefit of age relaxation and weightage, employees concerned should have completed at least three terms of contractual services (11 months each) under the OSH&FW Society.
 - b. The remark recorded in PAR of the employee concerned must be 'Outstanding' or 'Very Good' for the preceding three (3) terms of contractual services under the OSH&FW Society.
 - c. The age relaxation for the applied post in respect of the employees of the OSH&FW Society shall be allowed @ 1(one) per year for each contractual term of service in the society up to a maximum of 10 years over and above the maximum age limit prescribed in the Advertisement of the said post, subject to an age ceiling of 55 years.
 - d. Employees of the OSH&FW Society who have cleared all the steps in the recruitment process up to the final level of selection shall be eligible for award of grace marks to the extent of 1 percentage of the total marks of examination for each completed term of services up to a maximum of 10 percentage of the total marks which will be added to the total score secured by the said employee.
2. The provision of relaxation of age & grace marks as provided above shall also be applicable in case of any one family member of the deceased employee of the OSH & FW Society as would have been applicable to the concerned deceased employee, when serving in the Society if such family member applied for any position as per the advertisement published by the Society, subject to the stipulations indicated above.
3. **Consideration of weightage of secured equal marks by the candidates.**

If two or more candidates secure equal marks then the merit list shall be made on the basis of their date of birth as per 10th certificate i.e. - elder candidate shall be given first preference.
4. The total marks shall be up to 03(three) digits format, for example-45.567%.
5. The candidate securing 50% and more marks in final panel merit list shall be kept in the panel with the validity of One (1) year from the date of its approval to fill up future vacancies if any.


1711125

CDM&PHO-cum-D MID, Deogarh



APPLICATION FORM

Post Applied for		Photograph					
Name of the District (District Domicile)							
1. First Name: _____		Last Name: _____					
2 (i). Date of Birth: _____	2 (ii). Age as on (date of Advertisement) _____	3. Gender: _____					
4. District of Domicile: _____	5. Please mention Category (SC/ST/OBC/UR): _____						
6. Present Contact Address: _____		7. Permanent Telephone No: (STD Code) Number _____					
Permanent Contact Address: _____		8. Present Telephone No: (STD code) _____					
		Office number - _____					
9. Email Address: _____		10. Mobile No.: _____					
11. Languages spoken/written: _____							
12. Computer Literacy: _____							
13. Education: High school onwards, please list all your qualifications							
Sl. No.	Degree	Institute/Board & Location	Year	Marks			Full/Part Time/ Distance Learning
				Full Mark	Marks Secured	%	
1							
2							
3							
4							
5							

Sub

14. Employment Record:

Total years of post qualification experience :

Years of experience in the Development Sector /NGO :

Years of experience in Government :

15. Details of Employment: (Use separate sheets if required).

Starting with your present employment, list in reverse order all the employments you have had.

15 A. Current Employment

From Month / Year	To Month / Year	Name of Employer:	Nature of Business:
Designation:		Reporting to (Designation of supervisor):	
Location of Employment:			

15 B. Previous Employment

From Month / Year	To Month / Year	Name of Employer:	Nature of Business:
Designation:		Reporting to (Designation of supervisor):	
Location of Employment:			

15 C. Previous Employment

From Month / Year	To Month / Year	Name of Employer:	Nature of Business:
Designation:		Reporting to (Designation of supervisor):	
Location of Employment:			

[Handwritten signature]

16. References:

List two persons, not related to you, who are familiar with your experience and qualifications

Full Name, Address and Telephone No(s)	Designation, Organization & professional relationship

Any other relevant information:

I do hereby declare that the information furnished by me are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material or information is false/ incorrect or suppressed by me, my candidature/ appointment is liable to be rejected/ terminated. I also declare that I have never been disengaged from service previously on administrative ground such as disobedience/ poor performance/ misbehavior/ criminal activity etc.

Signature of the Applicant

Note:

The following self-attested documents are to be enclosed with application

1. Attested photo copies of all Mark sheets & Certificate in proof of the claim made by the candidate relating to his/her educational qualification, age & experience.
2. Post qualification Experience certificate.
3. Two copies of passport size color photograph to be submitted along with the application.
4. Cast certificate issued by the Competent Authority.
5. No Objection Certificate from the appointing authority in case of employed.
6. Residential certificate issued by the Competent Authority. Not older than six month from the date of publication of this advertisement

In case of submission of incomplete application, including non-attachment of one or more of the above document the candidate is liable to be rejected.

A. K. S.