

Office of the Chief Medical Officer of Health & Secretary,
District Health & Family welfare Samiti,
Nandigram Health District
Vill+PO+PS- Nandigram, Purba Medinipur, Pin-721631
Reg. No. S/M/2095 of 2015-16

Email: cmohnandigram@gmail.com

Ph: 03224-232207

Memo No: DH&FWS(Ndgm)/ 205

Dated: 19.01.2023

RECRUITMENT NOTICE

Applications are invited from eligible candidates for following various posts of DH&FWS, Nandigram Health District on contract basis under XV Finance Commission -Health Grant for Financial Year 2022-23 and National health Mission.

Eligible candidates should apply online in the prescribed format as given in Department's Website (www.wbhealth.gov.in/online recruitment) from 11 am of 20th January, 2023 to Midnight of 3rd February'2023 for the mentioned position.

Only online applications will be accepted. Application forms not properly in or incomplete application forms are liable to be cancelled. Application fees of Rs. 100/- for General categories and Rs. 50/- for Reservation categories have to be deposited through on-line mode only. The amount is non-refundable.

All the essential criteria must be completed on or before the first date of online application.

A) Name of the post	Block Epidemiologist
Number of Post	2(UR-1, SC-1)
Age Limit (as on 1 st January 2022)	Minimum 21 years and Maximum 40 Years
Place of posting	Block Public Health Unit (BPHU) Bhupatinagar Mugberia RH, Reapara RH
Essential Qualification	a) M.Sc. in Life Science/Epidemiology OR BAMS/BHMS/BUMS with MPH. b) Proficiency in advance MS Office.
Desirable Criteria	A) Ph. D/M.Phil. B) Experience in Public Health
Monthly Consolidated Remuneration	Rs. 35,000/-

B) Name of the post	Block Public Health Manager
Number of Post	2(UR-1, SC-1)
Age Limit (as on 1 st January 2022)	Minimum 21 years and Maximum 40 Years
Place of posting	Block Public Health Unit (BPHU) Bhupatinagar Mugberia RH, Reapara RH
Essential Qualification	c) B.Sc. in Life Science with Post Graduate Degree/Diploma in Management d) Proficiency in advance MS Office.
Desirable Criteria	a) M.Sc. in Life Science b) Experience in Public Health
Monthly Consolidated Remuneration	Rs. 35,000/-

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C) Name of the post	Laboratory Technician
Number of Post	4(UR-2, SC-1, ST-1)
Age Limit (as on 1 st January 2022)	Minimum 19 years and Maximum 40 Years
Place of posting	Block Public Health Unit (BPHU) Bhupatinagar Mugberia RH, Reapara RH
Essential Qualification	i) Passed Class 12 with Physics, Chemistry & Mathematics/Biology Science. ii) Diploma in Medical Laboratory Technology from any Institution recognised by the Govt. of WB (State Medical Faculty) or Diploma in Laboratory Techniques (DLT) from School of Tropical Medicine.
Desirable Criteria	2 years post qualification experience in any Laboratory of Government Institutions or Private Institutions licensed under Clinical Establishment Act.
Monthly Consolidated Remuneration	Rs. 22,000/-

D) Name of the post	Block Data Manager
Number of Post	2(UR-1, SC-1)
Age Limit (as on 1 st January 2022)	Minimum 21 years and Maximum 40 Years
Place of posting	Block Public Health Unit (BPHU) Bhupatinagar Mugberia RH, Reapara RH
Essential Qualification	1) Graduate from any recognized university and have complete at least 1 year Diploma course in Computer Application from Govt. registered Institution. 2) Working Knowledge of computers with operating knowledge of MS Word, MS Excel, MS Power Point, MS Access and Internet. 3) Minimum 3 years' experience in Government Sector or 5 years' experience in Private Sector in data recording and analysis.
Monthly Consolidated Remuneration	Rs. 22,000/-

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E) Name of the post	Medical Officer
Number of Post	2(UR-1, SC-1)
Age Limit (as on 1 st January 2022)	Upper age limit 62 years
Place of posting	Any U-HWC (Contai Municipality)
Essential Qualification	MBBS from any Medical College
Monthly Consolidated Remuneration	Rs. 60,000/-
Scale of Scoring	As per 100% Merit (Final Examination)

F) Name of the post	Staff Nurse
Number of Post	2(UR-1, SC-1)
Age Limit (as on 1 st January 2022)	Minimum 19 years to Maximum 40 Years
Place of posting	Any U-HWC (Contai Municipality)
Essential Qualification	a) Complete GNM training course from an Institute recognized by the Indian Nursing Council/West Bengal Nursing Council or complete B.Sc. Nursing course. b) Must be registered under West Bengal Nursing Council.
Monthly Consolidated Remuneration	Rs. 25,000/-
Short listing method	1:5 candidates will be called for Document Verification.

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G) Name of the post	ANM (Community Health Assistant-Urban)
Number of Post	2(UR-1, SC-1)
Age Limit (as on 1 st January 2022)	Minimum 21 years to Maximum 40 Years
Place of posting	Any U-HWC (Contai Municipality)
Essential Qualification	<p>Must have passed ANM course from an institute recognised by the Indian Nursing Council & be registered with the W.B. Nursing Council. Should be proficient in Bengali & permanent resident of the Nandigram HD.</p> <p>OR</p> <p>Must have passed GNM course from an Institute recognized by the Indian Nursing Council & be registered with the W.B. Nursing Council. Should be proficient in Bengali & permanent resident of the Nandigram HD,</p> <p>No additional marks will be allotted for GNM passed candidates.</p>
Monthly Consolidated Remuneration	Rs. 13,000/-
General Information	<p>Following documents (self-attested) needs to be submitted along with the attached application format.</p> <p>1)Photo proof identity card (Passport or Voter ID Card or AADHAAR Card or Pan Card).</p> <p>2)Proof regarding permanent residential status of the district applied for, which should be duly attested by a Gazette Officer or Group – “A” Officer of the State Government (Voter ID Card/Ration Card).</p> <p>3)The age proof certificate like admit card/School leaving certificate issued by West Bengal Board of Secondary Education or similar board.</p> <p>4) Caste Category Certificate (if any). In case of OBC candidate’s category ‘A’ or ‘B’ must be mentioned specifically in the caste certificate otherwise the candidate will be treated in “Unreserved” category.</p> <p>5) Marksheets and passed certificate of Madhyamik and ANM/GNM examination.</p> <p>6) Self attested copy of the ANM/GNM Registration Certificate.</p>
Selection Committee	The approved District Level Selection Committee as applicable for all District level recruitment.

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H) Name of the post	Staff Nurse
Number of Post	1(UR-1)
Age Limit (as on 1 st January 2022)	Minimum 19 years to Maximum 40 Years
Place of posting	Polyclinic UPHC-II (Contai Municipality)
Essential Qualification	a) Complete GNM training course from an Institute recognized by the Indian Nursing Council/West Bengal Nursing Council or complete B.Sc. Nursing course. b) Must be registered under West Bengal Nursing Council.
Monthly Consolidated Remuneration	Rs. 25,000/-
Short listing method	1:5 candidates will be called for Document Verification.

I) Name of the post	Counsellor
Number of Post	1(UR-1)
Age Limit (as on 1 st January 2022)	Minimum 21 years to Maximum 40 Years
Place of posting	Polyclinic of UPHC-II (Contai Municipality)
Essential Qualification	1) Graduate in Psychology/Social Work/Sociology/Anthropology/Human Development. 2) Working knowledge of Computers. 3) Two years working experience in Health Sector/Social Sector. 4) Fluency in local languages both in writing and speaking.
Desirable Qualification	1) Post graduate in MA/MSC in Psychology/Social Work/Sociology/ Anthropology/Human Development. 2) Out of the essential two years post qualification experience, completed one year experience in counselling services at health sector.
Monthly Consolidated Remuneration	Rs. 20,000/-

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J) Name of the post	Ophthalmic Assistant
Number of Post	1(UR-1)
Age Limit (as on 1 st January 2022)	Minimum 18 years to Maximum 40 Years
Place of posting	Reapara RH
Essential Qualification	I) Passed Higher Secondary with Physics, Chemistry and Biology II) Must Have a 2(two) year Diploma in Paramedical Ophthalmic Assistants Course OR a two (2) year Diploma Course in Optometry & Ophthalmic technique recognized by the Government of West Bengal.
Desirable Qualification	One Year training after acquiring Diploma in Optometry recognized by the Government of W.B., in any Government Hospital or in a Clinical Establishment licensed under the West Bengal Clinical Establishment Act,1950 and rules made thereafter. Preference to be given to candidates who have passed from RIO and other Govt. Hospitals with Govt. stipends.
Monthly Consolidated Remuneration	Rs. 18,000/-

A) Name of the post	PEER SUPPORT
Number of Post	1(UR-1)
Age Limit (as on 1 st January 2022)	Upper age limit 40 Years as on 01.01.2022
Place of posting	Nandigram DH
Educational Qualification	The peer supporter should be a person preferably suffering with or recovered from the disease (hepatitis B or Hepatitis C), with a minimum of H.S. (12 th) level education. Also, she/he must have sound knowledge of the local language and working knowledge of English.
Monthly Consolidated Remuneration	Rs. 10,000/-

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Important Information for the Applicants/Candidates:

1. Only online Application will be accepted. Application forms not properly filled in or incomplete Application forms are liable to be cancelled. If the online application details submitted by the applicant differ with the original testimonials, that application shall be liable to be cancelled.
2. If proper signature and photograph are not uploaded at the time of online application that application shall also liable to be cancelled.
3. The essential Qualification mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. All the essential qualification must be completed on or before the first date of online application.
4. Experience will be calculated after obtaining the required essential qualification for the above-mentioned position, till the first date of online application.
5. Experience will be calculated after obtaining the required essential qualification for the above-mentioned position, till the first date of online application.
6. Hard copy/print copy of the online registration form may be downloaded from the link <http://hr.wbhealth.gov.in:8888/Index.aspx>-> "Application Print" and should be retained by all the applicants for document verification purpose. Without registration form, candidates will not be entertained for original testimonials verification by the authority. No need to send Hard copy/print copy of the online registration form by post.
7. On-line registration No. should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line registration no. in future.
8. Making after rounding off up to 2 decimal points will be considered.
9. i) **Last date of registration and Fees Payment: 31.01.2023.**
ii) **Last date of full submission of application Fees: Midnight 03.02.2023**
10. The online deposition of application fees can be done through net banking or credit/debit card system through an online interface. If the payment is successful, the candidate will be immediately reverted back to the link for final submission of the application form by using the application id already received at the time of Registration. Please do not deposit fee more than one time.
11. For NHM posts: As mentioned in addendum issued vide no. HFW-27011/137/2020/1611 dated 23.02.2021 point no. ii," All new employees who have joined/will be joining between 29th December,2020 to 30th September 2024 against new entry point remuneration as per memorandum vide no. HFW-27011/137/2020/1352 dated 29.12.2020, will not be entitled for Annual Increment will be applicable for these new contractual employees from financial year 2025-26.
12. The candidates, if found ineligible at any stage of recruitment process, will not be called for the subsequent stages of the selection process.
13. The decision of the competent authorities regarding the recruitment is final.

Note: -

- 1) Essential qualification degree through Distance Learning Course or from any Open University will not be entertained.
- 2) Applicants are requested to visit www.wbhealth.gov.in at the URL "Recruitment" regularly for information/instruction issued from time to time.


CMOH & Secretary, DH & FW Samity

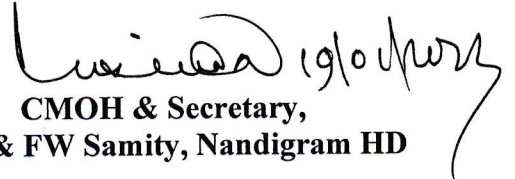
Nandigram HD
P.R.

Memo No: DH&FWS(Ndgm)/ 205/1(14)

Dated: 19.01.2023

Copy forwarded for information to: -

1. The Mission Director-NHM, West Bengal, Swasthya Bhawan, Kolkata-91
3. The Director of Health Services, West Bengal, Swasthya Bhawan, Kolkata-91
4. The Additional Mission Director, NHM, West Bengal, Swasthya Bhawan, Kolkata-91
5. The District Magistrate, Purba Medinipur.
6. The Programme Officer-I, NHM, West Bengal, Swasthya Bhawan, Kolkata-91
7. The Addl. District Magistrate (Health), Purba Medinipur.
8. The OC (Health), Purba Medinipur.
9. The Dy. CMOH-I, II, III, DTO, DPHNO, Nandigram HD.
10. HR Cell, Swasthya Bhawan, Kolkata-91
11. The DIO, NIC, Purba Medinipur with request to publish the advertisement in the official website of "office of the District Magistrate, Purba Medinipur"
12. The System Coordinator, IT Cell, Health & Family Welfare Department, Swasthya Bhawan, Kolkata-91 with request to publish the advertisement in the website - www.wbhealth.gov.in
13. The DPMU, Nandigram HD
14. Office Copy


CMOH & Secretary,
DH & FW Samity, Nandigram HD
P.R.

APPLICATION FORMAT

APPLICATION FOR THE POST OF _____

1. Name (In Block Letter) : _____
2. Father's/Husband's Name : _____
3. Date of Birth (DD/MM/YYYY) : _____
4. Sex : _____
5. Marital Status : _____
6. Caste/Category (Put Tick Mark) : GEN SC ST OBC-A OBC-B
PH

Paste recent
Passport size
photograph duly
signed across

7. Address : _____
8. Mobile Number : _____
9. E-mail ID : _____
10 Qualification details :

Sl. No.	Qualification	Year of Passing	Board/University	Total Marks	Marks obtained	Percent age
1.	Madhyamik/Equivalent*					
2.	HS/Equivalent*					
3.	Graduation/Equivalent*					
4.	PG/Equivalent					
5.	Others(give details)					

***For Madhyamik calculate marks obtained except additional marks. For HS calculate marks obtained as total of two compulsory languages and best three of rest subjects. For honours graduates calculate total marks & marks obtained only for Honours Subjects.**

11. Computer Knowledge (if any) details :

Sl. No.	Name of Institution	Year of Passing	Course Duration	Course Name & Modules Covered
1.				
2.				
3.				

12. Experience Details: -

Sl. No	Details of employer (Organization Name & Address)	Joining Date	Working Tenure (In Complete Years)	Designation & JOB Description)
1.				
2.				
3.				
4.				

Declaration:

I do hereby declare that particulars furnished above are all correct.

Place:

Signature of the Candidate

Date:

**APPLICATION FORMAT FOR THE POST OF
COMMUNITY HEALTH ASSISTANT (URBAN) (FEMALE ONLY)**

[N.B. Application forms not properly filled in or incomplete Application forms are liable to be cancelled.]

1. Name in full (in Capital letters):

.....

2. Guardian's Name:

.....

Space for pasting recent
passport size photograph
duly signed by the
candidate.

3. (a) Date of Birth according to Madhyamik or equivalent
examination certificate :

(b) Age as on 1.1.2022 :

4. (a)(i) Caste category (UR/SC/ST/OBC-A/OBC-B) OF WB :

(ii) Designation of issuing authority of the Caste
Certificate (If any) :

(b) Physically handicapped (Yes/No) :

5. Corresponding address (in Capital letters) to which :

communication should be sent (mentioning post office,

Sub-division, District, Pin Code) :

6. Permanent address (in Capital letters) :

7. Contact No. :

8. E-mail ID :

9. Whether citizen of India (Yes & No)
(By Birth/ Registration) :

10. Educational Qualifications: Class 10 onwards

Name of the Exam. Passed	Name of the board/University/ Institute	Full Marks	Marks Obtained	% Of Marks	Division /Grade	Chances taken to Pass	Year of passing

11. Professional / Others Qualifications or Specifications:

Name of the exam. passed	Name of the Board/University/Institute	Registration Number	Full Marks	Marks Obtained	% Of Marks	Year of Passing

DECLARATION

I do hereby declare that all the statements given above by me are true and correct in all respect. If any statement found false at the time of examination/ interview or after my appointment then my candidature will liable to be cancelled or my service will terminate automatically.

Date:

Place:

.....
Signature of the candidate

Terms of Reference (ToR) for different position under XV FC Commission for Block Public Health Unit

Sl.	Name of the position	Age Limit (as on 1st January)	Essential Criteria	Desirable Criteria	Place of Posting	Monthly Consolidated Remuneration
1	Block Epidemiologist	Minimum 21 Years and Maximum 40 years	a) M.Sc. in Life Science/ Epidemiology OR BAMS/BHMS/BUMS with MPH b) Proficiency in advance MS Office	a) Ph.D/M.Phil. B) Experience in Public Health	Block Public Health Unit	₹ 35,000/-
2	Block Public Health Manager	Minimum 21 Years and Maximum 40 years	a) B.Sc. in Life Science with Post Graduate Degree /Diploma in Management b) Proficiency in advance MS Office	a) M.Sc. in Life Science. B) Experience in Public Health	Block Public Health Unit	₹ 35,000/-
3	Laboratory Technician	Minimum 19 years and Maximum 40 years	i) Passed Class 12 with Physics, Chemistry & Mathematics/Biological Science ii) Diploma in Medical Laboratory Technology from any Institution recognised by the Govt of WB or Diploma in Laboratory Techniques (DLT) from School of Tropical Medicine 1. Graduate from any recognized university and have completed at least 1 year Diploma course in Computer Application from Govt. registered Institution. 2. Working Knowledge of computers with operating knowledge of MS Word, MS Excel, MS Power Point, MS Access and Internet. 3. Minimum 3 years experience in Government Sector or 5 years experience in Private Sector in data recording and data analysis.	2 years post qualification experience in any Laboratory of Government Institutions or Private Institutions licensed under Clinical Establishment Act.	Block Public Health Laboratory and Block Public Health Unit	₹ 22,000/-
4	Block Data Manager	Minimum 21 years maximum 40 years		NA	Block HMIS Unit	₹ 22,000/-

Note: Essential qualification degree through Distant Learning Course or from any Open University will not be entertained



Scale of Scoring for HR of Block Public Health unit

Sl.	Name of the position	Particulars	Max. Marks	Remarks
1	Block Epidemiologist	M.Sc. in Life Science/ Epidemiology OR BAMS/BHMS/BUMS with MPH	50	(Proportionate marking)
		Ph.D/ M.Phil.	10	(Additional marks)
		Experience in Public Health	10	@2 marks for each completed years of post qualification experience upto maximum of 5 years
		Computer test	20	Qualifying Marks for Computer Test is 50%.
		Interview	10	
		Total		100
2	Block Public Health Manager	Particulars	Max. Marks	Remarks
		a) B.Sc. in Life Science	40	(Proportionate marking)
		Post Graduate Degree /Post Graduate Diploma	10	(Additional marks): PG Degree -10 / PG diploma - 5
		M.Sc. Life Science	10	(Additional Marks)
		Experience in Public Health	10	@2 marks for each completed years of post qualification experience upto maximum of 5 years
		Computer test	20	Qualifying Marks for Computer Test is 50%.
	Interview	10		
	Total		100	
3	Laboratory Technician	Particulars	Max. Marks	Remarks
		Class 12	15	(Proportionate marking)
		DMLT / (DLT) from STM	25	(Proportionate marking)
		Post qualification experience in any Laboratory of Government Institutions or Private Institutions licensed under Clinical Establishment Act	10	Marks on experience will be awarded proportionately to the number of years upto 5 years @ 2 marks for each year in Govt Sector (Health) and @ 1 mark for each year in Private Sector (Health)
	Total		50	

Sl.	Name of the position	Particulars	Max. Marks	Remarks
4	Block Data Manager	Class X	5	Proportionate Marking (i.e % obtained in the exam.) Rounded off to 2 decimals Qualifying Marks for Computer Test is 50%.
		Class XII	10	
		Graduation	15	
		Computer Test	70	
		Total	100	

Mode of selection:

1. Candidates will be called for Computer Test and Interview on the basis of score of essential and desirable criteria. (wherever applicable)
2. Candidates qualified in computer test will be called for interview (wherever applicable)
3. Selection will be made on the basis of marks obtained in academic qualification, experience, computer test (wherever applicable) and interview (wherever applicable).



Sl.	Name of the position	Particulars	Max. Marks	Remarks
5	Physiotherapist	Graduation/Diploma in Physiotherapy	20	Proportionate marking Completed 3 years 06 More than 3 years but less than 5 years 08 5 years and more 10
		Post Qualification Experience	10	
		Computer Test	10	
		Interview	10	
		Total	50	
6	Counsellor	Class X	10	Proportionate marking Completed 2 years experience in Social Sector - 5 Marks Completed 2 years experience in Health Sector Additional - 2 Marks Completed 2 years experience in Health Sector inclusive of one year in counselling related to health sector - Additional 3 Marks
		Class XII	10	
		Graduation	10	
		Post Graduation	10	
		Post Qualification Experience	10	
		Written Test	50	
		Total	100	

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Annexure -A

Name of the position	Age Limit (as on 1st January)	Essential Criteria	Preferential Criteria	Monthly Consolidated Remuneration
Ophthalmic Assistant	Minimum 18 years Maximum 40 years	(i) Passed Higher Secondary with Physics, Chemistry and Biology. (ii) Must have a 2(two) year Diploma in Paramedical Ophthalmic Assistants Course OR a two (2) year Diploma Course in Optometry & Ophthalmic technique recognized by the Government of West Bengal.	One year training after acquiring Diploma in Optometry recognized by the Government of WB, in any Government Hospital or in a Clinical Establishment licensed under the West Bengal Clinical Establishment Act, 1950 and rules made thereafter. Preference to be given to candidates who have passed from RIO and other Govt. Hospitals with Govt. stipends.	₹ 18,000

Name of the position	Particulars	Remarks
Class XII	13	(Proportionate marking)
Diploma in Paramedical Ophthalmic Assistants Course OR a two (2) year Diploma Course in Optometry & Ophthalmic technique	20	(Proportionate marking) (5 marks will be deducted for each extra chance in Diploma)
Experience	10	@ 2 Marks to be allotted for every completed year upto a maximum 10 marks "
Interview	7	
Total	50	

[Handwritten Signature]

Peer Support

Final Selection will be made on the basis of **total marks obtained in academic qualification (weighted) and interview**. The distribution of marks on the academic qualification and interview is mentioned below:

Academic Qualification	85 Marks
Class 10 or equivalent	40 Marks (Proportionate marking i.e. % of marks obtained in the examination excluding additional or forth subject X 40 /100)
Class 12 or equivalent	45 Marks (Proportionate marking i.e. % of marks obtained in the examination excluding additional or forth subject X 45 /100)
Interview	15 Marks
Total	100 Marks

Selection Process:

- The process will be done by the concerned District Health & Family Welfare Samiti.
- For Medical College based Viral Hepatitis Treatment Centres the engagement process has to be carried out in coordination with the Principal and MS-VP and involve the Nodal Officer of the Treatment Center in the selection.



**(Dr. Saumitra Mohan, IAS)
Mission Director, NHM &
Executive Director,
WSH&FW Samiti**