

INSTITUTE OF HOME ECONOMICS

(University of Delhi)

इंस्टिट्यूट ऑफ़ होम इकोनॉमिक्स

(दिल्ली विश्वविद्यालय)



NAAC GRADE 'A' ACCREDITED

Ref. No. IHE/2022-23/Admin/Advt./221

Dated: 6/3/2023

NOTICE

The College is inviting applications on prescribed application form to fill up the following posts on purely contractual basis on a consolidated salary, as per University of Delhi norms.

Sl. No.			Qualifications Required		
1	Junior Assistant	04	Essential Qualifications		
	2		1.A Senior Secondary School Certificate (10+2) or its equivalent qualification from a recognized Board/ University/ Institution.		
			2. Having a typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi Typewriting through Computers.		
			Maximum Age Limit- 27 years (Age relaxation will be allowed as per the guidelines of University of Delhi/UGC)		
			Consolidated Salary per month		
			Rs.19900/- per month, plus DA as applicable time to time, No other allowances admissible		
2.	Office Attendant	02	Essential Qualifications		
			 Candidate should have passed class 10th or an ITI equivalent from a recognized board. 		
			Maximum Age Limit- 30 years (Age relaxation will be allowed as per the guidelines of University of Delhi/UGC)		
			Consolidated Salary per month		
			Rs.18,000/- per month, plus DA as applicable time to time, No other allowances admissible		

The complete application in all respects along with copies of all marksheet/ certificates/ documents/ testimonials should reach the college office on or before 15.3.2023, 5:00 p.m. The schedule of written test will be put up only on college website. The number of posts advertised is indicative and the college reserves the right not to fill up any post and may decrease or increase the number of posts. Any further information, addendum/corrigendum will be posted only on the college website (http://www.ihe.du.ac.in).

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(University of Delhi)

F-4, Hauz Khas Enclave, New Delhi -110016 Phone: 26532402 Fax: 26510616

Post applied for

Application Form for Non-Teaching posts (Contractual) (Please read the notes given at the end before filling the form)

Affix here a Recent Passport Size Photograph

Application No.....

		*	*						
1.	Name (In Block Let	tters) :							
2.	Father's/ Spouse's Name :								
3.	(i) Date of Birth (in figure):								
	(in words)								
	(ii) Age (as on date	e)	Years	Months	s	days			
4.	Nationality		Sex	Marrie	d/Unmarr	ied:			
5.	(a) Address for corr	respondence:							
	Tel. No (with STD Code):								
	E-mail:								
	(b) Permanent Address								
6. All Educational Qualifications (from class 10 th onwards):									
	Examination Passed	Year of Passing	School/College/University attended	Div.	% age	Subject offered			

7. Experience, if any (Administrative/Technical/Any other):

Office in which worked/working	Designation/ Permanent/Temporary	Period		Length of Experience		
		From	То	Years	Month	
*						

8.	Do you know typewriting/shorthand? If so, state speed:									
	Typewriting:w.p.m, Shorthand		w.p.	m.						
9.	Any other information									
	\\\\\\\\\\\\\									
	Dated	Dated								
			Signature of Applicant							
	<u>Declaration</u>									
	I declare that the statements made in the Application Form are true to the best of my knowledge and belief.									
	Dated		 Sigr	nature of Appli	icant					
	Note									

- Attach additional sheets, if necessary.
- (i) (ii) College website (http://www.ihe.du.ac.in) and University of Delhi website (http://www.du.ac.in).