

**NOTIFICATION**  
**R.C.No.58/ADM&HO( A,L & TB)/DAPCU-VZM/2022-23**  
**(O/o District Medical &Health Office ,Vizianagaram)**  
**HEALTH & FAMILY WELFARE DEPARTMENT**

NOTIFICATION for the recruitment drive for the post in APSACS Programme in NACP Scheme Purely on Temporary and Contract Basis for a Period of One Year Under the Administrative Control of Addl. District Medical &Health Officer (AIDS, Leprosy & TB) Vizianagaram.

**APPLICATION FORM**

REGISTRATIN NO:  
 (TO BE FILLED BY THE OFFICE)

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POST FOR WHICH APPLICATION MADE

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1) Name of the applicant (in BLOCK letters)										
2) Aadhar No of the candidate (Mandatory)										
3) Father's Name / Husband's Name										
4) Residential Address :										
5) Candidates personal mobile no. (Mandatory) * All communications will be through mobile only										
3) Sex : (Male / Female)	4) Date of birth :									
5) Religion :	6) Social Status : (SC/ST/BC - (with A,B,C,D) /OC)									
7) Relaxation of age, if any : (Please specify the relaxation of age and in which aspect)										
8) Whether belongs to physically handicapped (latest Certificate issued by the SADARAM only valid )										(Yes/ No)
9) If belongs to Ex-Service men, length of service in armed force (Only Candidate must be Ex-service men/women)										(Yes/ No)
10) Whether the individual is having sports quota and having eligibility certificate issued by the Sports Development Authority										(Yes/ No)
11) If belongs to Economically Weaker Sections (EWS) (Candidate must submit certificate obtained from Tahasildhar)										(Yes/ No)

<b>**Study and conduct certificate details from Class-IV to X Class**</b>				
Sl. No.	Class	Year of Study	Name & Address of the School, where studied	District
1	4 <sup>th</sup> Class			
2	5 <sup>th</sup> Class			
3	6 <sup>th</sup> Class			
4	7 <sup>th</sup> Class			
5	8 <sup>th</sup> Class			
6	9 <sup>th</sup> Class			
7	10 <sup>th</sup> Class			
Educational Qualification:				
Month & year of passing		Max. marks/ Grade/Points	Marks /Grade/Points obtained	Percentage of Marks Grade/Points /
Name of the council / board in which registered			Registration No:	Year of Registration & Renewal
				Registration Valid up to

**Contract / Outsourcing/ Covid-19 Service in Government if any:**  
**(Service certificate issued by the appointing authority of concerned Government department is only valid and Appointed Order )**

Name of the Scheme, where the applicant is working / was worked in the Government service	
Name of the department in which worked	
Whether on contract (or) outsourcing basis	
If, on outsourcing, indicate the Name & Address of the outsourcing agency	
Appointment orders issued by whom	
Appointment orders Proceedings Rc.No.	
Place & Address, where the applicant has worked	
Indicate the place of working is Tribal, Rural (or) Urban	
Period of working (indicate DD/MM/YYYY)	From _____ To _____
No. of completed years in Government service	

Phone/Mobile No. :

E-mail address :

**DECLARATION**

I, \_\_\_\_\_, S/O / D/O /  
W/O. \_\_\_\_\_, resident of  
House No: \_\_\_\_\_, Address  
\_\_\_\_\_

\_\_\_\_\_, do hereby  
declare that, all the particulars furnished in my application are true and correct. I have  
read the entire notification and abide to the guidelines. I, further declare that, if the  
above particulars are found incorrect, I shall be liable for termination from service with  
immediate effect without any notice.

**Signature of the applicant**

**:: CHECK LIST ::**

<b>Sl. No.</b>	<b>Enclosures</b>	<b>Status</b>
1	Filled-in application form with latest Passport size photo affixed.	Yes/No
2	Gazetted-attested copy of marks memo of SSC ( or) equivalent certificate	Yes/No
3	Gazetted -attested copies of marks memos of all the years of qualifying examination	Yes/No
4	Gazetted -attested copy of Provisional / Permanent certificate of qualification	Yes/No
5	Gazetted-attested copy of permanent registration certificate of the Council /Board with necessary renewals	Yes/No
6	Gazetted -attested copy of latest caste certificate (in case of SC/ST/BC)	Yes/No
7	Gazetted -attested copies of study certificates from Class-IV to X where the candidate studied. In case of private study of SSC or its equivalent residence certificate issued by the Tahasildhar for the previous seven years in the prescribed proforma.	Yes/No
8	Gazetted-attested copy of latest physically handicapped certificate issued by SADARAM / Ex-Servicemen(if applicable)	Yes/No
9	Gazetted-attested copy of sports certificate along with eligibility certificate issued by the sports development authority in the prescribed format (if applicable)	Yes/No
10	Gzatted-attested copy of EWS certificate issued by the Tahasildar (if applicable)	Yes/No
11	Gazetted-attested copy of service certificate of the candidate duly countersigned by the DM&HO / DCHS / Other authority competent by whom the individual was been appointed.as well as produce the Appointment order	Yes/No

**Note: All the above Certificates must be attested by the Gazetted Officer**

**Signature of the applicant**

**AGE:**

Upper Age Limit is 42 Years .Age will be reckoned as on 01-07-2022 with the relaxations as applicable.

\* (18-70 years for ART Medical Officer post as per ART National guidelines)

Relaxation will be as Follows:-

- i) For SC,ST and B.C: 05 (Five Years )
- ii) For Ex-Service Men: 03(Three Years in addition to the Length of Service in armed Forces.
- iii) For Physically Challenged Persons: 10 (Ten) Years.

SL.NO	Enclosures
1	Gazetted -attested copy of marks memo of SSC ( or) equivalent certificate
2	Gazetted -attested copies of marks memos of all the years of qualifying examination
3	Gazetted -attested copy of Provisional / Permanent certificate of qualification
4	Gazetted-attested copy of permanent registration certificate of the Council / Board with necessary renewals.
5	Gazetted-attested copy of latest caste certificate (in case of SC/ST/BC)
6	Gazetted-attested copies of study certificates from Class-IV to X where the candidate studied. In case of private study of SSC or its equivalent residence certificate issued by the Tahasildhar for the previous seven years in the prescribed proforma.
7	Gazetted-attested copy of latest physically handicapped certificate issued by SADARAM / Ex-Servicemen (if applicable)
8	Gazetted-attested copy of sports certificates along with eligibility certificate issued by the sports development authority in the prescribed format.
9	Gazetted-attested copy of EWS certificate issued by the Tahasildhar (if applicable)
01	Gazetted-attested copy of service certificate of the candidate duly countersigned by the DM&HO / DCHS / Other authority competent by whom the individual was been appointed.
11	Gazetted-attested copy of Aadhar certificate of the candidate (mandatory)

**RULE OF RESERVATION APPLICABLE FOR THE LOCAL CANDIDATES:** In terms of Para 8 of the G.O., A.P. Public Employment (Organization of local cadres) and regularization of Director Recruitment order 1975 (G.O. Ms. No. 674; G.A. (SPF.A) DEPARTMENT, DT: 29-10-1975) G.O.P.No. 763; G.A.(SPF.A) Department, dt:15/11/1975), read with G.0.Ms.No.124, G.A.(SPF.A) Department , dt; 7/3/2002.

Reservation to the local candidates is applicable as provided in the Rules and as amended from time to time as in force as on the date of the notification. The candidates claiming reservation as local candidates should enclose the required study certificates (from IV class to SSC) or Residence Certificate as the case may be. Subsequent production of the certificates will not be entertained under any circumstances.

A) **Definition of Local Candidate:**

- i) In case, the candidate does not fall within the scope of the above, it will be considered if he/she has studied for a period of not less than seven years prior to and inclusive of the year in which he/she has studied for the maximum period out of the said period of seven years and where the period of his/her study in two or more local areas are equal such local area where he/she has studied last (in such local areas) will be taken for determination the local candidature. Similarly, if he/she has not studied during the above said period in any Educational Institution(s) the place of residence during the above period will be taken into consideration and local candidature determined with reference to the maximum period of residence or in the case of equal period where he/she resided last.
- ii) If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4/7 years period. If, however, it is based on residence, a certificate should be submitted which is obtained from an Officer of the Revenue Department not below the rank of Tahasildhar / Mandal Revenue Officer, in independent charge of a Mandal.
- iii) If, however, a candidate has resided in more than one Mandal during the relevant four/seven years period but within the same District or Zone as the case may be separate Certificate from the Tahasidhar / Mandal Revenue Officer, exercising jurisdiction have to be obtained in respect of different areas.

**Note:** A Single certificate, whether of study or residence would sufficient for enabling the candidate to apply as "LOCAL CANDIDATE"

- B) Residence certificate will not be accepted, if a candidate has not studied in any educational institutions up to S.S.C. or equivalent examination, such candidates have to produce study certificates invariably.
- C) The candidates claiming reservation as Local candidates should enclose the required certificates issued by the concerned authorities. Subsequent production of the certificate will NOT be entertained under any circumstances.
- D) This local reservation is only for providing District representation

**CONDITIONS ON APPOINTMENT:** The candidate selected and appointed on contract basis shall not be regarded as a member of the service in which the post to which he/she is appointed, is included, and shall not be entitled by reason only of such appointment, to any preferential right to any other appointment in that or any other service. The department or the person may revoke the contractual appointment or discontinue the contract by giving one month's notice in writing on either side. This

contract would automatically cease to operate on lapse of contract period and both parties will be discharged of their respective obligations and liabilities without any formal or informal communication.

**TENURE:** Initially for a period of one year from the date of issue of the proceedings by the authority competent.

**DEBARMENT:**

1. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all respects. Any candidate furnishing incorrect information or making false declaration regarding her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment and future recruitments.
2. . The department is vested with conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Department will be sufficient cause for rendering such questionable means as ground for debarment.

**DEPARTMENT'S DECISION IS FINAL :**

The decision of the District Selection Committee pertains to the application and its acceptance or rejection as the case may be, and conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it. The Department/DSC also reserves its right and modify regarding terms and conditions laid down in the notification for conducting the various stages up to selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

**District Selection Committee : The District Selection Committee as per the G.O.R.T.N.O 367 Dated 12.07.2021 :**

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|---|---|-----------------|
| 1. District Collector                         | : | Chairperson     |
| 2. District Medical & Health Officer          | : | Member Convener |
| 3. District Co-ordinator of Hospital Services | : | Member          |
| 4. Addl. D M & H O (AIDS, LEPROSY & T B)      | : | Member          |