



**DIRECTORATE OF EXTENSION EDUCATION
ASSAM AGRICULTURAL UNIVERSITY
JORHAT-13**

Email: dee@aau.ac.in

WALK IN INTERVIEW

A walk in interview will be held on **15/06/2023** at KVK Barpeta for selection of one **Project Assistant** under the project DBT sponsored “Upscaling of organic technologies through development of model organic farm in aspirational district of NE India” and one no. **Field Coordinator** and one no. **Office Assistant** for NCDC sponsored FPOs for CBBO. The posting is purely temporary and is co-terminus with the project in the Krishi Vigyan Kendra Barpeta.

1. For Project Assistant

Essential qualification - B.Sc./3 years Diploma in Engineering & Technology.

Upper Age limit (years) : 50 yrs.

Monthly Emoluments(Rs.): 20,000/- + HRA Increment of 15% for 3 years of experience with maximum ceiling of 4 such revisions i.e. up to 12 years of experience.

2. For Field Coordinator

Educational qualification : Graduate (minimum three years duration) degree in any field from recognized University/Institution.

Working Experience : At least one year experience in office Mgt./Secretarial work any public or private sector organization.

Computer Skills: Knowledge in computer application, with advanced knowledge of Office Mgt., proficiency in MS office Applications (like Word, Excel, Power Point etc.) including e-mail.

Remuneration (per month) Rs. 18,000.00 (Fixed)

3. Office Assistant

Educational qualification : Graduate (minimum three years duration) degree in any field from recognized University/Institution.

Working Experience : At least one year experience in office Mgt./Secretarial work any public or private sector organization.

Computer Skills: Must be Excellent in computer application, with advanced knowledge of Office Mgt., proficiency in MS office Applications (like Word, Excel, Power Point etc.) including e-mail.

Remuneration (per month) Rs. 17,000.00 (Fixed)

Interested candidates may appear and submit application with bio-data, copies of certificate & mark sheets and produce originals for verification.

No. TA/DA is admissible for the purpose.

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Memo No.AAU/DEE/KVK/208/2023-24/ 2262-68

Dtd:07/06/2023

Copy forwarded for information and necessary action to :-

1. The Registrar, AAU, Jorhat-13
2. The Comptroller, AAU, Jorhat-13
3. The ADEE(T), DoEE AAU, Jorhat-13
4. The i/c ARIS Cell, AAU, Jorhat-13. He is requested to upload the advertisement in the AAU website (classified).
5. The Sr. scientist & Head, Krishi Vigyan Kendra Barpeta. He is directed to conduct the interview as per norms.
6. The Asstt. Comptroller, DoEE, AAU, Jorhat-13
7. Office copy.

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