



## THE NATIONAL INSTITUTE OF HEALTH & FAMILY WELFARE

Baba Gang Nath Marg, Munirka, New Delhi-110067

No.A-12036/2/2023-Admn.II

Date: 2/6/2023

### VACANCY NOTICE

The National Institute of Health and Family Welfare (NIHFW) is an Autonomous / Apex Technical Institute funded by the Ministry of Health and Family Welfare for promoting Health and Family Welfare Programme in the country through Education & Training, Research & Evaluation, specialized services, consultancy and advisory service.

The National Cold Chain and Vaccine Management Resource Centre (NCCVMRC) placed in the NIHFW is the apex body for technical support on immunization supply chain to the Government of India. The centre was established in 2013 as a joint initiative of the Ministry of Health and Family Welfare (MoHFW), NIHFW and UNICEF.

It is proposed to engage 1 (One) Technical Officer (Research and Monitoring) on contractual basis at National Cold Chain and Vaccine Management Resource Centre under Universal Immunization Programme at the National Institute of Health and Family Welfare. The duration of the appointment will be initially for a period upto 31/3/2024. The contract may be curtailed or extended based on requirement and performance during the period:-

S.No.	Name of the post	No. of Post	Consolidated Salary Range in Rs.
1.	Technical Officer ( Research & Monitoring	1	Rs.90,000/- to Rs.1,50,000/- p.m.

1. **Name of the post:** Technical Officer (Research and Monitoring)  
**No. of Post:** 1 (One)  
**Monthly remuneration:** Rs. 90,000/- to Rs.1,50,000/- per month (depending on qualification & experience)

**Essential Qualification:**

MBBS / BDS / BHMS/ BAMS Graduate / AYUSH Graduate / B.Sc.(Nursing) with Masters in Public Health or Community Health or Community Health Administration or Preventive & Social Medicine.

**Experience-**

- Minimum 5 years of relevant experience (Minimum 3 years for MBBS with Post graduation in Public Health) in RCH / Immunization related programmes.
- Preference will be given to candidates who have worked in RCH / Immunization programme at National Level.
- One paper published in health.

**Job responsibilities:**

- Ensure evidence based review of the supply chain in states
- Establish standard review and monitoring templates for states
- Scale up supportive supervision of immunization supply chain across states
- Facilitate and coordinate national level reviews of the immunization supply chain
- Analysis and feedback of monitoring data to states
- Develop guidelines and SOPs as directed by the MoH&FW
- Lead all operational research activities for NCCVMRC as directed by the MoH&FW

**Upper Age limit:** Upto 45 yrs.

**The applications should reach NIHFW latest by 3/7/2023 upto 5.00 pm.**

**Duration:** Appointment will be initially for a period upto 31/3/2024. The contract may be renewed based on requirement and performance during the period.

**Place of Duty:** National Cold Chain and Vaccine Management Resource Center (NCCVMRC) NIHFW, MOHFW, New Delhi.

**General Instructions:**

- Interested candidates may send their application in the prescribed format latest by **3/7/2023 upto 5.00 pm**, to the Deputy Director (Admn.), The National Institute of Health & Family Welfare, Baba Gang Nath Marg, Munirka, NewDelhi-110067.
- Candidates working in Central Govt./State Govt./Autonomous Bodies/Universities/PSUs are requested to apply through proper channel.
- Applications must be submitted in the attached format only.
- Applications must be duly supported by self attested documents related to age, educational qualifications and experience etc.
- The candidates are required to submit their application with a subject "Application for the post of \_\_\_\_\_".
- Applications received in the format other than as attached and without supported documents will not be considered and shall be rejected summarily.
- The candidature of finally selected candidate's will be provisional and subject to verification of original documents.
- The NIHFW reserves the right to either fill up the post, or not, without assigning any reason.
- The application and self-attested copies of certificates so submitted at the time of verification will not be returned to candidates.
- Candidates must ensure that he/she fulfils the requisite essential qualifications, experience and age etc. on the date of submission of filled application form.
- Without original certificates, the candidates will not be considered for appointment. In all cases the decision of this Institute shall be treated as final.
- Canvassing of any form will render candidate as disqualified.

**DIRECTOR  
NIHFW**



**The National Institute of Health & Family Welfare  
Baba Gang Nath Marg, Munirka, New Delhi-110067**

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**"National Cold Chain & Vaccine Management Resource Centre (NCCVMRC)" Project**

1. Name of the position applied for : \_\_\_\_\_
2. Name of the candidate in full : \_\_\_\_\_(Hindi)  
\_\_\_\_\_ (English)
3. Father's Name : \_\_\_\_\_
4. (a) Address for correspondence : \_\_\_\_\_  
(b) Mobile phone No. : \_\_\_\_\_  
(c) Email address : \_\_\_\_\_
5. Permanent Address : \_\_\_\_\_
6. Date of birth and present age : \_\_\_\_\_  
(As on date of interview)
7. Whether belongs to SC/ST/OBC : \_\_\_\_\_  
/EWS/PWD (Please specify)

8. Educational Qualifications:

Sr. No.	Qualification	Board / University	Year of passing	Max. Marks	Marks obtained	Percentage (%)

9. Details of employment:

Post held	Name of Deptt. / Organisation	From	To	Nature of duties performed

10. Any other relevant information: \_\_\_\_\_

11. Please link the self-attested copies of certificates in support of your educational qualification, experience, Date of Birth, Caste etc.

12. List of enclosures

(i) \_\_\_\_\_ (ii) \_\_\_\_\_ (iii) \_\_\_\_\_

(iv) \_\_\_\_\_ (v) \_\_\_\_\_ (vi) \_\_\_\_\_

\_\_\_\_\_  
Signature of the applicant

Date: \_\_\_\_\_

Name: \_\_\_\_\_